



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
SPECIAL CALLED MEETING  
MONDAY, JULY 15, 2024 – 6:30 PM**

**ELECTED OFFICIALS PRESENT:**

David Eady – Mayor  
George Holt – Councilmember  
Laura McCanless – Councilmember  
Mike Ready – Councilmember  
Jim Windham – Councilmember  
Erik Oliver – Councilmember  
Jeff Wearing – Councilmember

**APPOINTED/STAFF PRESENT:**

Marcia Brooks – City Clerk/Treasurer  
Bill Andrew – City Manager  
Mark Anglin – Police Chief  
Jody Reid – Supervisor of Utilities and  
Maintenance

**OTHERS PRESENT:** Theresa Eady, Nick Cole.

1. The meeting was called to order by the Honorable David S. Eady, Mayor.
2. **Agenda – Special Called Meeting** (Attachment A)

**Jeff Wearing made a motion to approve the agenda for the Special Called Meeting. Mike Ready seconded the motion. The motion was approved unanimously (7/0).**

3. **Award of Bid to Peach State Construction for the Whatcoat Street project and authorization for the Mayor to sign the contract** (Attachment B)

Mayor Eady explained that the vote in the previous meeting did not authorize the Mayor to sign a contract.

**Mike Ready made a motion to award the bid to Peach State Construction and authorize the Mayor to sign the contract. Jeff Wearing seconded the motion. The motion carried by a vote of five to two (5/2). Jim Windham and Erik Oliver voted nay.**

4. **Task Order from AtkinsRealis for Whatcoat Street project** (Attachment C)

**Erik Oliver made a motion to table the vote for the task order. Laura McCanless seconded the motion.**

Discussion:

Mayor Eady explained that the task order is intended to cover any changes to the project drawings that are recommended by the City Council and the construction management for the project.

George Holt asked why the City would be paying for changes that have not yet been defined. Laura McCanless asked if the \$15,000 is supposed to cover construction management. The task order does not specify that it does. She also recommended that construction management be separated from any construction drawings in separate task orders. She indicated she is not prepared to vote this evening on the task order as it stands.

**The motion was approved unanimously (7/0).**

**5. Task Order for Robert Jordan to begin the ROW Easement Mapping (Attachment D)**

The cost will not exceed \$7,500. George Holt asked why the City is paying for work that was already completed by Mr. Jordan several years ago. David Strickland clarified that the cost would cover doing all research required to bring the properties up to date regarding the status of the encroachments and to produce legal documents suitable for filing with the Newton County Superior Court. The process also includes execution of an encroachment agreement with the property owner(s).

There was a discussion regarding how many encroachments tonight's vote covers. Bill Andrew advised that the proposal is for Robert Jordan to perform the defined work for all of the encroachments in the City that were identified by Mr. Jordan's previous work for no more than \$7,500.

**Erik Oliver made a motion to authorize the Mayor to sign a task order for Robert Jordan to complete the ROW Easement mapping. Laura McCanless seconded the motion. The motion was approved unanimously (7/0).**

**6. Replacement of Fountains at Asbury Street Park (Attachment E)**

Bill Andrew explained that the City Council already approved a contract for this work by Morningside Plumbing. However, when they arrived on site to start the work, they realized it was much more complicated than they previously assumed. They have submitted a revised proposal. Another vendor, Art Plumbing Company, now has the low bid.

**Erik Oliver made a motion to approve the bid of 19,161.51 by Art Plumbing Company to replace the fountains at Asbury Street Park. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).**

**7. Adjourn**

**Laura McCanless made a motion to adjourn the special called meeting at 6:48 pm. Mike Ready seconded the motion. The motion was approved unanimously (7/0).**

Respectfully Submitted,



Marcia Brooks  
City Clerk/Treasurer